

**EDUCATION AND SKILLS BOARD  
ACTIONS AND RECOMMENDATIONS TRACKER – MARCH 2017**

The recommendations tracker allows Board Members to monitor responses, actions and outcomes against their recommendations or requests for further action. The tracker is updated following each Board. Once an action has been achieved and reported to the Board it will be removed from the tracker.

<b>Date of meeting</b>	<b>Item</b>	<b>Ref:</b>	<b>Recommendations/Actions</b>	<b>Status</b>	<b>Progress Check</b>	<b>Responsible Cabinet Member/Member/Officer</b>
8 June 2016	<b>Surrey Area Review [Item 7]</b>	ESB 11/2016	Officers circulate the final Area Review report to the Board, upon publication in Summer 2016.	<b>Achieved</b>  <b>Update:</b> The Surrey Area Review was circulated to the Board on 4 January 2017. <a href="https://www.gov.uk/government/publications/surrey-further-education-area-review-report">https://www.gov.uk/government/publications/surrey-further-education-area-review-report</a>	March 2017	Frank Offer Marcus Robinson
15 September 2016	<b>The Community Learning and Skills Service 2015/16 Performance [Item 7]</b>	ESB 17/2016	That the service returns with a high strategic planning document to reduce future risks to the service.	Outstanding	March 2017	Paul Hoffman Anu Chanda
24 November 2016	<b>Surrey Education In Partnership [Item 8]</b>	ESB 18/2016	The Board recommends that Officers provide the draft Terms of Reference document, with feedback from the Partnership Group.	<b>Achieved:</b> This will be covered in a presentation at this meeting.	March 2017	Simon Griffin
24 November 2016	<b>Surrey Education In Partnership [Item 8]</b>	ESB 19/2016	The Board recommends that the Surrey Education in Partnership Programme engages with Local Committee Chairmen to determine in what way local committees can assist education in Surrey.	<b>Achieved:</b> An update is provided within this agenda, and will be covered in a presentation at this meeting.	March 2017	Simon Griffin

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24 November 2016	<b>Send Transport [Item 9]</b>	ESB 20/2016	The Board recommends that Officers provide a comparison chart of neighbouring and comparative local authorities and their provision of SEND Transport services, including: the total number and percentage of children and young people with SEND, the cost of SEND Transport services, and details of their local offer.	<b>Achieved:</b> A chart of comparison data with other comparable Local Authorities is attached to this agenda as Annex A.	March 2017	Leigh Middleton
24 November 2016	<b>Send Transport [Item 9]</b>	ESB 21/2016	The Board recommends that Officers complete an evaluation of the pilot schemes to be launched in April 2017 before a wider implementation in September 2017, and in doing so, provide the Board with their findings and explain any modifications to the schemes.	Outstanding	Summer 2017	Leigh Middleton
24 November 2016	<b>Send Transport [Item 9]</b>	ESB 22/2016	The Board requests that Officers circulate the SEN Transport Commissioning Programme document.	<b>Achieved:</b> Document circulated to Members on 24 November 2016	November 2016	Leigh Middleton
24 November 2016	<b>Consultation and Engagement Practices for Special Educational Needs and Disabilities (SEND) Services in Surrey [Item 10]</b>	ESB 23/2016	The Board requests that Officers share a stakeholder grid, explaining who the Service's key stakeholders are and why they are on the list.	Outstanding: An update regarding this will be brought to a future meeting of the SEND Task Group.	July 2017	Gabrielle Close, Liz Mills, Linda Kemeny
24 November 2016	<b>Consultation and Engagement Practices for Special Educational Needs and Disabilities (SEND) Services in Surrey [Item 10]</b>	ESB 24/2016	The Board requests that Officers provide a comparative benchmarking document highlighting how other local authorities are handling their SEND Services and engagement, including details on other family partnership models, and the numbers of SEN residents they represent.	Outstanding: An update regarding this will be brought to a future meeting of the SEND Task Group.	July 2017	Gabrielle Close, Liz Mills, Linda Kemeny

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24 November 2016	<b>Consultation and Engagement Practices for Special Educational Needs and Disabilities (SEND) Services in Surrey [Item 10]</b>	ESB 25/2016	The Board requests a report on the Services continuing progress.	Outstanding: An update regarding this will be brought to a future meeting of the SEND Task Group.	July 2017	Gabrielle Close, Liz Mills, Linda Kemeny

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